

Safety Management Checklists

Date: _____

Work Area: _____

Inspected By: _____

OSHA Compliance Checklist Audit 3020-24

Skin Protection [29 CFR 1910.132-.138; Hazcom 1910.1200]

✓ HAZARD COMMUNICATION

29 CFR 1910.1200

- Are employees provided with effective training and information on hazardous chemicals in their work area:
 - at the time of their initial assignment? [(h)(1)]
 - whenever a new physical or health hazard is introduced? [(h)(1)]
- Is chemical-specific information always available through labels and material safety data sheets? [(h)(1)]
- Are employees always informed of:
 - the requirements of this section? [(h)(2)(i)]
 - any operations in their work area that involve hazardous chemicals? [(h)(2)(ii)]
 - the location and availability of the written hazard communication program, including required list(s) of hazardous chemicals and material safety data sheets? [(h)(2)(iii)]
- Does employee training include at least the following elements?
 - methods and observations that can help to detect the presence or release of a hazardous chemical in the work area? [(h)(3)(i)]
 - the physical and health hazards of the chemicals in the work area? [(h)(3)(ii)]
 - the measures employees can take to protect themselves, including appropriate work practices, emergency procedures, and PPE to be used? [(h)(3)(iii)]
 - the details of the hazard communication program developed by the employer, including an explanation of the labeling system and the material safety data sheet? [(h)(3)(iv)]

—how employees can obtain and use the appropriate hazard information? [(h)(3)(iv)]

✓ PERSONAL PROTECTIVE EQUIPMENT (PPE):

29 CFR 1910.132-.138

- Is protective equipment, including protective clothing and protective shields and barriers, provided and used wherever necessary? [.132(a)]
- Is such equipment maintained in a reliable condition to protect against hazards capable of causing injury through absorption, inhalation, or physical contact? [.132(a)]
- Is all PPE safely designed and constructed for the work to be performed? [.132(c)]
- Has the workplace been assessed for hazards? [.132(d)(1)]
- If hazards are determined to exist, have you:
 - selected PPE that will adequately protect the affected employee from the identified hazard? [.132(d)(1)(i)]
 - communicated the selection decision to each affected employee? [.132(d)(1)(ii)]
 - selected PPE that properly fits each affected employee? [.132(d)(1)(iii)]
- Is training provided to each employee who is required to use PPE? [.132(f)(1)]
- Is each affected employee trained to know
 - when PPE is necessary? [.132(f)(1)(i)]
 - what PPE is necessary? [.132(f)(1)(ii)]
 - how to properly put on, take off, adjust and wear PPE? [.132(f)(1)(iii)]
 - the limitations of PPE? [.132(f)(1)(iv)]

Continued 

—the proper care, maintenance, useful life, and disposal of the PPE? [.132(f)(1)(v)]

- Can each affected employee demonstrate understanding of the training and proper use of PPE before performing work that requires the PPE? [.132(f)(2)]
- If any affected employee appears not to have successfully mastered the training, is retraining provided? [.132(f)(3)]
- Is appropriate hand protection selected and required for employees whose hands are exposed to hazards such as skin absorption of harmful substances? [.138(a)]

Corrective Action Completed (date): _____

Supervisor: _____

Routed To: _____
